



Mohawk Valley Economic Development District, Inc.

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GREATER MOHAWK VALLEY LAND BANK - GMVLB Minutes from: Tuesday, November 15th, 2016 @ 1:00 PM

Minutes of the Greater Mohawk valley Land bank Board Meeting, November 15th, 2016

Call to order at 1:10 PM

Present: Joe Caruso, MVEDD; Karen Sullivan, Otsego County Planning*; Margaret Kennedy, Otsego County*#; Joe Marino, City of Utica*#; Tammie Harris, Otsego County Planning*; Ray Johnson, Herkimer*#; Bob Albrecht, KMVB; Brian Thomas, City of Utica#; Chris Brown, KMVB; Dan Sullivan, KMVB; Karl Gustafson, Montgomery#; Mike Brown, Rome Main Streets; Mark Domenico, City of Rome#; Craig Gelbsman, Otsego*#, and Tolga Morawski, KMVB, and chair of meeting.

(* = participating by phone; # = GMVLB Board)

Acceptance of Agenda (Gustafson, Domenico) and last meeting's minutes (Gustafson, Thomas) moved, seconded and unanimously approved.

Tolga checked with Board to ensure that 1PM meeting time was acceptable to Board, for 2nd or 4th Tuesdays of month. All agreed.

GMVLB status: Unincorporated as yet; however, once incorporated, GMVLB will have to adhere strictly to NY State NFP and OML standards. In addition, regular reporting back to FGU's in the form of meeting synopsis (vs. waiting for and sending minutes following approval) will be instituted.

Tolga summarized the developments that took place in the path to ESD certification.

Next steps in process toward formation:

Revise and approve GMVLB by-laws: Nov. 30th hard deadline

Document Filings to incorporate with NY State. Suggestion of formation of Ad-Hoc Committee to oversee.

Growing GMVLB membership: include remaining FGU's in MV region in communications; suggestion of an "open-enrollment" period each year during which new members could apply. Consensus is to focus for now on getting operational with FGU's already members.

Pass- through funding from LISC requires participation of one member FGU. Utica is willing to participate; Schoharie has also been asked. Motion made to engage Utica (Karl; Joe M.), pending the City's approval, was passed unanimously.

Motion was made to designate Tolga Morawski as Interim Executive Director (Karl; Ray). Interim position would be for 3-months 20 hours per week at \$50/hour, as a 1099 employee (Karl; Brian). Passed unanimously.

Motion was made to create a committee to investigate the hiring of Accounting and Legal services (Karl, Mark). Dan Sullivan and Bob Albrecht to comprise the committee.

Also established a standing Personnel Committee of Karl Gustafson, Mark Domenico, Brian Thomas, Dan Sullivan and Bob Albrecht

Election of Provisional Officers: Nominated were: Chair, Karl Gustafson; Vice-chair, Ray Johnson; Treasurer, Joe Marino, and Secretary, Brian Thomas. (Mark; Ray) Unanimous vote in favor of all nominations.

Bank Account for GMVLB to be at Adirondack Bank as it is a local business, close to MVEDD Offices and Officers' locations (Karl; Joe M.) and signatories (Karl; Ray) as all officers for land Bank.

Other items discussed:

Review of Conflict of Interest Policy; Strategic Plan Formation;

Meeting adjourned at 2:46 PM.

Respectfully submitted,

Dan Sullivan
LB Committee